



**GENERAL SERVICES ADMINISTRATION**

[OMB Control No. 3090-0118; Docket 2017-0001; Sequence 2]

Information Collection; Statement of Witness, Standard Form 94

**AGENCY:** Federal Vehicle Policy Division, General Services Administration (GSA).

**ACTION:** Notice of a request for comments regarding a reinstatement, with change, to an OMB clearance.

**SUMMARY:** Under the provisions of the Paperwork Reduction Act of 1995, GSA has submitted to the Office of Management and Budget (OMB) a request to review and approve a reinstatement, with change, to an information collection requirement concerning Standard Form 94, Statement of Witness.

**DATES:** Submit comments on or before **[INSERT DATE 60 DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL REGISTER]**.

**FOR FURTHER INFORMATION CONTACT:** Ray Wynter, Federal Vehicle Policy Division, 202-501-3802, or via email at [ray.wynter@gsa.gov](mailto:ray.wynter@gsa.gov).

**ADDRESSES:** Submit comments identified by Information Collection 3090-0118, Statement of Witness, SF 94, by any of the following methods:

Regulations.gov: <http://www.regulations.gov>.

- Regulations.gov: <http://www.regulations.gov>.

Submit comments via the Federal eRulemaking portal by searching the OMB control number. Select the link

"Submit a Comment" that corresponds with "Information Collection 3090-0118, Statement of Witness, SF 94."

Follow the instructions provided at the "Submit a Comment" screen. Please include your name, company name (if any), and "Information Collection 3090-0118, Statement of Witness, SF 94" on your attached document.

- Mail: General Services Administration, Regulatory Secretariat Division (MVCB), 1800 F Street NW, Washington, DC 20405. ATTN: Ms. Sosa/IC 3090-0118, Statement of Witness, SF 94.

Instructions: Please submit comments only and cite Information Collection 3090-0118, Statement of Witness, SF 94, in all correspondence related to this collection. Comments received generally will be posted without change to <http://www.regulations.gov>, including any personal and/or business confidential information provided. To confirm receipt of your comment(s), please check [www.regulations.gov](http://www.regulations.gov), approximately two to three days after submission to verify posting (except allow 30 days for posting of comments submitted by mail).

## **SUPPLEMENTARY INFORMATION:**

### **A. Purpose**

GSA is requesting the Office of Management and Budget (OMB) to review and approve information collection, 3090-0118, Statement of Witness, SF 94. This form is used by all Federal agencies to report accident information involving U.S. Government motor vehicles.

**B. Annual Reporting Burden**

Respondents: 874.

Responses per Respondent: 1.

Total Annual Responses: 874.

Hours per response: .333.

Total Burden Hours: 291.

**C. Public Comment**

Public comments are particularly invited on: Whether this collection of information is necessary and whether it will have practical utility; whether our estimate of the public burden of this collection of information is accurate, and based on valid assumptions and methodology; ways to enhance the quality, utility, and clarity of the information to be collected.

**OBTAINING COPIES OF PROPOSALS:** Requesters may obtain a copy of the information collection documents from the General Services Administration, Regulatory Secretariat Division (MVCB), 1800 F Street NW, Washington, DC 20405, telephone 202-501-4755. Please cite OMB Control No. 3090-0118, Statement of Witness, SF 94, in all correspondence.

**Dated: April 18, 2017.**

Steve Grewal,  
Deputy Chief Information Officer,  
General Services Administration.

**Billing 6820-34**

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